



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, March 13, 2019 at 7:00 p.m. in the David Vern Luce Community Building Allen Chase, Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, and Mark Abbey. Henry Harper Jr. was absent. Others present were: Mark LeBaron, Highway Superintendent, Jeff Crossley, Town Justice, Alan Gustafson, Building/Zoning Officer, Leah Grossman, Innogy, Earl & Joni Riggle, Bill Newton, John & Jennifer Conway, Ty Pattyson, and Susan L. Peacock, Town Clerk.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

DFT Lines and Wind Farm project information packets were given to all Board Members.

A public meeting was opened regarding releasing funds from the Cemetery Sign Reserve Fund to the Evergreen Cemetery for 1 new sign and 1 sign relocation. No one appeared in favor or against the funds release and the meeting was closed.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to release all funds in the Cemetery Sign Reserve Fund totaling \$1400 to the Evergreen Cemetery for 1 new sign and 1 sign relocation.

A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to approve a \$600 payment to the Evergreen Cemetery from A8810.4 to complete the request for the 1 new sign and 1 sign relocation received from the Cemetery.

Each board member had been given a copy of the minutes of the February 13th, 2019 board meeting. A motion was made by Harold North, seconded by Mark Abbey and with none opposed it carried to accept the minutes as submitted.

A motion was made by Darren Carlstrom seconded by Harold North and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 34 to No. 50 in the amount of \$25,720.80 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 51 to No. 88 in the amount of \$ 72,264.43 which have been duly audited.



A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to accept the February 2019 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to purchase a 2009 International Bucket Truck from Jamestown BPU for \$28,000. This Bucket Truck and all related expenses will be a shared service with other Towns to be named at the next meeting. The Town of Charlotte shall be the "Host Town" for this vehicle and all equipment, invoicing, registration and insuring.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to set the Town Clean Up Day for Saturday, May 11th, 2019 from 8am - 4pm at the Town Highway Building. No tires, TV's, Refrigerators, Freezers, or Electrical Equipment will be accepted.

A motion was made by Darren Carlstrom seconded by Harold North and with none opposed it carried to allow Mark LeBaron, Town Highway Superintendent to accept the County bid for highway materials.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to purchase a 10 foot dump box in the amount of \$6300 from Alden Trucks.

The Town Highway Building Lean-to bid process ended at Noon on Friday, March 8th, 2019 at which time all bids were opened and read aloud by Susan L. Peacock, Town Clerk.

The bids received were as follows:

Pavlock Construction: \$26,352

Mitchener Builders Inc: \$39,960

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to go ahead with the construction of the Lean-to as per blueprints provided by Architect Lawrence M. Scalise, AIA.



A motion was made by Darren Carlstrom seconded by Harold North and with none opposed it carried to award the Highway Building Lean-to construction to Pavlock Construction with their bid amount of \$26,352 as per the approved blueprints. A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to schedule a public meeting on Wednesday, April 10, 2019 regarding amending the current Dog Law for the Town.

Discussion was heard on the following:

1. **JUSTICE REPORT:** 32 new cases, 38 closed in February. Training will continue in April and May. DEC Announced Brush Burning *PROHIBITED* in New York State March 16 - May 14th.
2. **HIGHWAY REPORT:** Roads have been posted and legal notice has been published. Discussion on selling the '02 Number 3 Truck and Freightliner for possible purchase of dump truck in the Fall. The last old furnace has developed a hole in the flu.
3. **CLERK REPORT:** February scheduled hours were 37.5 with 68.75 hours actually worked leaving the total amount of 31.25 hours over the scheduled hours. Town logo stamps are in and were distributed to the Town Supervisor, Town Highway Superintendent, Clerk's/Court Clerk's Office and the Assessor/Building & Zoning Office. The 2018 AUD report was filed with the NYS Comptroller & respective legal notice was



5. **ASSESSOR REPORT:** Written Assessor's Report:

TOWN OF CHARLOTTE
ASSESSORS REPORT
March 2019

The period for exemption applications has passed. However, there are steps seniors can take for those who did not meet the deadline:

1. Up until grievance day, assessors can accept applications for Enhanced STAR for seniors who missed the deadline due to: a) the death of an immediate family member, or b) serious illness or hospitalization that can be documented by a physician. The applications can be for either new or renewal Enhanced STAR exemptions. (RPTL 425(6)(e)).
2. Up until the deadline for paying school taxes, seniors who missed the deadline for "good cause" have the option to apply to the State of NY under the STAR credit program.

Details on applying to the State can be found on their website.

Fieldwork and property reviews are ongoing to meet the tentative roll filing date of May 1, 2019.

Thank you.

6. **BUILDING/ZONING REPORT:** 6 building permits have been issued so far this year. Annual report will be submitted by April 1st. Alan has been closing out old building permits and cleaning up the records left to him, as well as checking into abandoned properties and enforcing the property maintenance code.

7. **WIND UPDATE:** Leah Grossmen from Innogy gave an update on compliance filings and the decommissioning plan and agreement. Still waiting for the ok to begin tree clearing. The new main substation location was discussed.



8. **VILLAGE DISSOLUTION:** A "Village Dissolution" tab has been added to the Town Website to keep all Town Residents updated and informed. A summary of the dissolution analysis is currently available on this tab.

9. A gas usage bill was received from Universal Resources Holdings, Inc. in the adjusted amount of \$10,265.96 for 2018. This includes the Town's portion of free gas allotment and reflects a significant leak that would have been detected if information on the well meter readings were forwarded to the Highway Superintendent in a timely manner.

10. A "Satisfactory" Municipal Shelter Inspection Report that was completed on February 5th, 2019 by the NYS Department of Agriculture and Markets was received by the Town Supervisor.

11. Bill Newton thanked the Town for its continued support on behalf of the Sinclairville Free Library.

12. Town Residents voiced concerns regarding Wind Farm decommissioning, complaint procedure, upcoming road construction & speed limits, as well as other issues in regard to the Wind Farm project. Residents also gave compliments on the content on the Town's website.

13. NYMIR Inspection scheduled for April 8th, 2019.

A motion to adjourn was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried. The next regular Town Board Meeting is scheduled for Wednesday, April 10th, 2019 at the David Vern Luce Building, 8 Lester St., Sinclairville, NY.

Respectfully submitted
Susan L. Peacock
Town Clerk/Tax Collector/Registrar