



The Town Board, Town of Charlotte held a special "End of Year" Board Meeting on Wednesday, December 27th, 2019 at 7:00 p.m. in the David Vern Luce Community Building Allen Chase, Town Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, Henry Harper Jr. and Mark Abbey. Others present were: Mark LeBaron, Town Highway Superintendent, Sherman Sweeney, Mark Jaquith, and Susan L. Peacock, Town Clerk.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

The public meeting regarding the release of funds in the Highway Equipment Reserve Fund in the Amount of \$50,000 to fund a Highway truck in the future was opened. No one spoke in favor or against the release of funds, and the meeting was closed.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to release \$50,000 from the Highway Equipment Reserve Fund to fund a Highway truck in the future.

Each board member had been given a copy of the minutes of the December 11th, 2019 board meeting. A motion was made by Henry Harper Jr., seconded by Mark Abbey and with none opposed it carried to accept the minutes as submitted.

A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 195 to No. 198 in the amount of \$2,827.69 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 285 to No. 287 in the amount of \$276.44 which have been duly audited.

A motion was made by Mark Abbey, seconded by Henry Harper and with none opposed it carried to accept the period ending 12/23/2019 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Henry Harper Jr., seconded by Harold North, and with none opposed it carried to authorize the following budget transfers:



General Fund Townwide

\$	200	FROM	A1990.4	Contingent Account
		TO	A1410.4	Town Clerk Contractual
\$	200	FROM	A1990.4	Contingent Account
		TO	A3310.4	Traffic Control Contractual

Transfers needed for several miscellaneous budget overages

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to authorize the following budget transfers:

Highway Fund Townwide

\$	844	FROM	DA9060.8	Employee Benefits Hospital & Medical
		TO	DA5130.2	Machinery Equipment
\$	1,000	FROM	DA9060.8	Employee Benefits Hospital & Medical
		TO	DA5142.4	Snow Removal Contractual

Transfers needed for several miscellaneous budget overages

A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to authorize the following budget transfers:

Highway Fund Outside Village

\$	400	FROM	DB9060.8	Employee Benefits Hospital & Medical
		TO	DB9089.8	Employee Benefits - Other Benefits
\$	13,000	FROM	DB5110.1	General Repairs Personal Services
		TO	DB5110.4	General Repairs Contractual
\$	15,000	FROM	DB5110.41	General Repairs Fuel
		TO	DB5110.4	General Repairs Contractual

Transfers needed for several miscellaneous budget overages

A motion was made by Harold North., seconded by Mark Abbey, and with none opposed it carried to authorize Allen Chase, Town Supervisor, to pay GHD invoice



#76525 dated 12/09/19 in the amount of \$2,144.00 out of the escrow account funded entirely by Innogy. This is at no cost to the Town in any way.

A motion was made by Harold North, seconded by Mark Abbey, and with none opposed, it carried to set the date of the organizational meeting Wednesday, January 8, 2020 at 7pm at the David Vern Luce Community Building.

A motion was made by Harold North, seconded by Darren Carlstrom, and with none opposed it carried to allow Highway Superintendent Mark LeBaron to sell the 2012 Freightliner including plow equipment at auction with a minimum bid set at \$40,000.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to allow Highway Superintendent Mark LeBaron to purchase a 2005 International Paystar 55001 Dump with plow equipment from Chautauqua County in the amount of \$30,000.

A motion was made by Harold North, seconded by Mark Abbey, and with none opposed it carried to allow Highway Superintendent Mark LeBaron to purchase a stainless steel Harder Spreader for the 2005 International Paystar in the amount of \$11,104.00.

A motion was made by Darren Carlstrom, seconded by Henry Harper Jr., and with none opposed it carried to allow automobile and pickup truck Wind Farm traffic to travel freely throughout the Town for the benefit of the local businesses and economy.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

- * Waiting for another quote for wiring the new addition.
- * Received 3 quotes for a new Harder stainless steel sander.
- * Received a quote from Ryder to repair the Freightliner.
- * Received an invoice from Chautauqua County for #75 Ten Wheeler.
- * Purchased insulation, lumber and tools for the new addition.
- * Received 2 quotes for a new furnace.



2. **CLERK REPORT:** An audit of the Town Clerk was performed on Friday, December 13th. All records are up to date and the audit was filed with the Town Supervisor.
3. **TAX COLLECTOR REPORT:** All tax bills have been received and are now stuffed, sealed and stamped. They will be mailed out Friday, January 3rd, 2020.
4. **WIND UPDATE:** from Sandy Sayyeau via email:

Hi All,

There have been problems over the course of the last week in one or both towns with road damage, use of roads off the haul route, blockage of roads by equipment being unloaded, inadequate safety measures on the public roads and too much/too little effective communication. In light of the issues on site over the course of the last week, I've been in touch with the Charlotte and Cherry Creek Town Highway Superintendents and Town Supervisors to discuss communication going forward relating to the onsite project issues. With more contractors, deliveries and traffic in general, going forward all site issues or inquiries from contractors will be directed to Innogy through Randy Buntjer (randy.buntjer@innogy.com, cell 509-406-1275) directly or through GHD on their behalf. If Randy is not on site and any contractor is on site, then someone has to be designated and be readily available to address any issues the Towns have. Likewise, contractor communication to the Town(s) should funnel through Innogy and not directly to the Towns.

Please advise what the Construction Schedule will be over the holidays and who will be available onsite from Innogy during that time.

We encourage Innogy to expedite any requests for the use of additional (Town) roads to facilitate movement within the site so that the Town(s) can consider the request, details can be discussed and worked out. Adding some key routes may alleviate some project congestion during construction and avoid some of the issues we have already seen.

For the record, the Town of Charlotte has agreed to allow a pickup truck and trailer transporting a UTV on Harper Road to facilitate access to the Transmission Line crossing. Any other construction equipment on Harper Road would require Harper Road to be added to the haul route with appropriate bonding.

Also for the record, the Towns of Cherry Creek and Charlotte do not oppose car and pickup truck project traffic through their Town/Hamlet/Village for workers getting to and from the work sites

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COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



and/or patronizing local businesses. That being said, we do understand that it will be up to Innogy to decide whether to allow car and pickup truck travel related to the project off the haul routes and convey their decision to their contractors.

Feel free to contact me if you have any questions. Quickest response will be through call or text at the number below. We look forward to better communication going forward and welcome any additional input.

Thank you

Sandy Sayyeau

518-335-4512

6. Discussion on the Wind Farm project continued with Allen Chase advising the Town Board that more roads may be added to the bond with no increased bond amount and how perhaps some road improvements could make up for the no increase in the bond.
7. The Town and County continue to be alert of dead and/or dying Ash trees on and near the roadways. The Town plans on closing Swanson Rd. soon for a day so they can remove any trees posing a danger to the roadway.
8. Supervisor Chase received a written complaint from a Town Resident regarding occupancy in a seasonal trailer with no septic or occupancy permit. This occupant occasionally has children residing with him as well. Alan Gustafson, Town Code Enforcement Officer, is aware of the problem.
9. A fond farewell and thanks was extended to outgoing Town Board Member Henry Harper Jr. He was graciously thanked for his several terms of service (2000 – 2019) and all the knowledge he brought to the Town Board and the Town in general.

A motion to adjourn was made by Henry Harper Jr., seconded by Mark Abbey, and with none opposed it carried. The Organizational Town Board Meeting is scheduled for Wednesday, January 8th, 2020 at 7pm the David Vern Luce Building, 8 Lester St., Sinclairville, NY.

Respectfully submitted

Susan L. Peacock

Town Clerk/Tax Collector/Registrar