

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a special end of year Board Meeting on Wednesday, December 30th, 2020 at 7:00 p.m. in the Sinclairville Volunteer Fire Department's Hall as well as a teleconference call, Mr. Allen Chase, Supervisor presiding. Board members present were: Harold North, Mark Jaquith, and Mark Abbey, and Darren Carlstrom. Others present were: Mark LeBaron, Highway Superintendent, Jeffrey Crossley, Town Justice, Tim Cobb, Deputy Highway Superintendent, Earl Riggles, Doug Walker, and Susan L. Peacock, Town Clerk. No one was Present via live teleconference.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the December 9th, 2020 board meeting. A motion was made by Mark Jaquith, seconded by Mark Abbey and with none opposed it carried to accept the minutes as presented.

A motion was made by Harold North, seconded by Darren Carlstrom and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 193 to No. 200 in the amount of \$27,735.74 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 295 to No. 304 in the amount of \$4142.35 which have been duly audited.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to accept the December 28th, 2020 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat,

A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to authorize Allen Chase, Town Supervisor, to pay GHD invoice #82336 dated 12/22/20 in the amount of \$10,209.50 out of the escrow account funded entirely by Innogy. This is at no cost to the Town in any way.

A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to make the following budget transfer out of the General Fund Townwide:

General Fund Townwide

Budget Transfers

\$	237	FROM	A1110.4	Justices Contractual
		TO	A1110.13	Justices Court Officer
\$	200	FROM	A1990.4	Contingent Account
		TO	A5132.4	Garage Contractual

Budget Modifications

Modify 2020 adopted budget by increasing Revenue Line A2460 Wind Power Host Community Fees by \$50,000 and Increasing Expenditure Line A9901.9 Transfer to Other Funds by \$50,000

Reserve Funding

Authorize the addition of \$28,000 to the Building Repair Reserve from Unreserved Fund Balance

A motion was made by Darren Carlstrom, seconded by Mark Jaquith and with none opposed it carried to make the following budget transfer out of the Highway Fund Townwide:

Highway Fund Townwide

Budget Transfers

\$	300	FROM	DA9010.8	Employee Benefits State Retirement
		TO	DA9060.8	Employee Benefits Hospital & Medical

Budget Modifications

Modify 2020 adopted budget by increasing Revenue Line DA5031 Interfund Transfer by \$50,000 and Increasing Expenditure Line DA5130.4 Machinery Contractual by \$50,000

Reserve Funding

Authorize the addition of \$50,000 to the Highway Equipment Reserve from Unreserved Fund Balance

A motion was made by Harold North, seconded by Mark Abbey and with none opposed it carried to make the following budget transfer out of the Highway Fund Outside Village:

Highway Fund Outside Village

Budget Transfers

\$	100	FROM	DB9010.8	Employee Benefits State Retirement
		TO	DB9060.8	Employee Benefits Hospital & Medical
\$	100	FROM	DB9010.8	Employee Benefits State Retirement
		TO	DB9089.8	Employee Benefits Other Benefits

A motion was made by Darren Carlstrom, seconded by Mark Jaquith and with none opposed it carried to set the Organizational Meeting for Wednesday, January 13th, 2021 at 7pm at the Sinclairville Volunteer Fire Department's Hall, 30 Main St., Sinclairville.

Discussion was heard on the following:

1. Town Resident Doug Walker had his mail box hit with a plow wing. Supervisor Allen Chase responded the Town is not liable for mail box damage while plowing. Town Highway Department Supervisor, Mark LeBaron will advise the plow drivers to steer a little farther away from said mailbox.
2. Town Resident Earl Riggle asked if the new letter of credit for the wind farm project has been received by Supervisor Chase. Supervisor Chase responded that it had been received and he has looked it over. The only change he sees is the change in address and that it does not have an expiration date, where the first one does. Mr. Chase also replied that he will be sending it to the Town Attorney before signing it.
3. Deputy Highway Superintendent Tim Cobb requested information on the new contract between the Teamsters and the Town. Supervisor Chase responded that the contract had been emailed to Mr. Cobb.
4. Town Clerk, Susan L. Peacock, reported the warrant checks from the meeting 12/9/2020 have not been received yet as the mail has been overwhelmed and is now very slow.

A motion to adjourn was made by Mark Jaquith, seconded by Darren Carlstrom and with none opposed it carried.

The 2021 Organizational Town Board Meeting is scheduled for Wednesday, January 13th, 2021 at the Sinclairville Volunteer Fire Department, 30 Main St., Sinclairville, NY. Anyone interested is welcomed to attend either in person or the preferred method at this time is

a teleconference call taking place during the Board meeting. Anyone who wishes to listen to the Town Board meeting can access the teleconference call by simply dialing: (978) 990-5164. Use access code: 389923 to join the meeting. Anyone calling in will be able to address the Town Supervisor and the Board once the meeting is opened to the Floor.

Respectfully submitted
Susan Peacock
Town Clerk/Tax Collector/Registrar

DRAFT