

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, June 9th, 2021 at 7:00 p.m. in the Town of Charlotte Highway Building, Allen Chase, Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, Mark Abbey and Mark Jaquith. Other's present were: Mark LeBaron, Highway Superintendent, Earl Riggle, John Conway and Susan L. Peacock, Town Clerk. No one was present on the teleconference call.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the May 12th, 2021 board meeting. A motion was made by Harold North seconded by Mark Abbey and with none opposed it carried to accept the minutes as presented.

A motion was made by Mark Jaquith, seconded by Darren Carlstrom and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 78 to No. 90 in the amount of \$8,184.29 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 121 to No. 140 in the amount of \$5935.34 which have been duly audited.

A motion was made by Darren Carlstrom, seconded by Harold North and with none opposed it carried to accept the May 2021 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Mark Abbey, seconded by Mark Jaquith and with none opposed it carried to approve the following budget transfer:

GENERAL FUND TOWNWIDE

\$20 FROM A1990.4 Contingent Account
TO Z7510.4 Historian Contractual
For Observer & Post Journal

A motion was made by Mark Jaquith, seconded by Darren Carlstrom and with none opposed it carried to send a \$150 Donation (A8810.4) to the Cassadaga Legion Post #1280 for the donation of 144 flags that the Town needed to put at the graves of

Veterans for Memorial Day. The Town could not procure them from their normal supplier due to a shortage of flags because of the COVID-19 pandemic.

A motion was made by Mark Abbey, seconded by Mark Jaquith and with none opposed it carried to set the Free Rabies Clinic sponsored by the Town on Saturday, September 25th, 2021 at the Sinclairville Volunteer Fire Department from 10am – Noon.

A motion was made by Darren Carlstrom, seconded by Mark Jaquith and with none opposed it carried to pay Dr. Shaw \$100 per hour including drive time (A3510.4) for his presence at the Free Rabies Clinic Saturday, September 25th, 2021.

A motion was made by Darren Carlstrom, seconded by Mark Abbey and with none opposed it carried to accept the bid of \$715 (B7140.4) for a double sided 4' x 4' alomalite Town Park sign that will be made by Hae Jude Signs. Supervisor Allen Chase is donating the new sign posts at no charge to the Town.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Started ditching Gilbert Rd.
2. Finished helping skid pave Cherry Creek, Gerry and Ellington.
3. Hauling gravel for stock pile.
4. Finished #8 restoration.
5. Started Oil and Stone program with the County, beginning in Gerry.
6. Roadside mower serviced.
7. Waiting for new dump hoist cylinder for the Volvo dump to arrive.
8. An accident report from June 6, 2021 was presented to the Board.

2. **CLERK REPORT:** May scheduled hours were 38 with 46.5 hours actually worked leaving the total amount of 8.5 hours over the scheduled hours. Community Bank in Cassadaga will be drive thru only beginning June 30th, 2021. Clerk's office is back open, and the door is unlocked for regular scheduled hours. The Free rabies clinic has been scheduled for Saturday, September 25, 2021, from 10am to Noon at the Sinclairville Volunteer Fire Department and all parties have been notified and confirmed. The Valley Historical Society and/or the Fire Department may do a fund raiser during this time. A typewriter is needed in the office and will be ordered soon. Matthew Riggle, Deputy Clerk, has been continuing working on "Charlotte Town Clerk's manual of

protocols and procedures". A fire calls breakdown for January to June 2021 was received via email from Chris Roll on June 2nd as follows:

01/01/21 06/02/21	Location	Charlotte	Cherry Creek	Ellery	Ellicott	Ellington	Gerry	Sheridan	Sinclairville	Stockton
40	EMS ALS	12		2		1	8		15	2
27	EMS BLS Priority	5				1	13	1	7	
23	EMS BLS Standard	6		1			9		7	
5	MVA PI ALS	3					2			
2	MVA PI BLS Priority	1		1						
8	MISC RESPONSE	5	1	1						1
14	STRUCTURE FIRE	3		2	1		6		2	
119		35	1	7	1	2	38	1	31	3

TOTAL CALLS	119	
TOTAL PERSON RESPONSES	690	estimated
ESTIMATED MAN HOURS	1,035	estimated

And the following report was presented:

06/02/2021

Town Clerk Monthly Report
May 01, 2021 - May 31, 2021

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Account#	Account Description	Fee Description	Qty	Local Share
	Building fees	Additions & Alterations	1	25.00
		Sub-Total:		\$25.00
A-1255	Certified Copies	Certified Copies	6	60.00
		Sub-Total:		\$60.00
A2544	Dog Licensing	Female, Spayed	6	30.00
		Female, Unspayed	3	36.00
		Male, Neutered	9	45.00
	Senior Citizen Discount	Senior Citizen Discount	2	-4.00
		Sub-Total:		\$107.00
		Total Local Shares Remitted:		\$192.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				24.00
Total State, County & Local Revenues:		\$216.00	Total Non-Local Revenues:	\$24.00

3. **ASSESSOR'S REPORT** - Via email from Kevin Okerlund:

Assessors Report

June 2021

The Board of Assessment Review held grievance hearings Wednesday May 26, 2021 from 4pm to 8pm at the Town hall. A very quiet night with no appointments and a couple of Tentative Roll corrections.

Many thanks to Amanda, Ron, and Sue for their willingness to serve.

The final roll will be filed with the County and State July 1, 2021. The appropriate legal notice will be published in the Post Journal.

Thank you.

4. **DOG CONTROL OFFICER REPORT:** Via email from Carla Hartman:

DCO REPORT

Picked up stray dog, owner found, issued 2 tickets for no license and running at large that goes to court on June 15th. I won't be able to be in court as I have 2 bite cases in Cherry Creek in court the same night and I need to be there.

Thanks.

5. **WIND UPDATE:** Randy Buntjer from Innogy gave the following update via email:

COD pushed to June.

Progress to date:

Collection Activities: Contractor- William Charles Electric (WCE)

4 of the 5 circuits are energized, and the last circuit will be energized Tuesday, June 8th after completion of the last bore on Farrington Hollow. Trenching Scope Completion is about 99%. All Pad Mount Transformers are set. Fiber Optic installation is about 75%.

Turbine Manufacture Activities: Nordex and SGRE (Siemens Gamesa)

Commissioning on Nordex and SGRE units is ongoing. 17 Nordex and 2 SGRE turbines have coupled to the grid (synced).

Erection Activities: Contractor- Global Wind Services (GWS)

All turbines are erected, GWS is awaiting a few key parts to finish one last tower, T18 (waiting on switchgear replacement).

High Voltage: Contractor- O'Connell Electric (OCE)

POI- complete/ energized

T-Line- complete/ energized

Collector Sub- complete/ energized

Restoration work has started.

Civil Work: Contractor- JBS (Zoladz is main sub-contractor to JBS)

Restoration work has started on turbine pads and access roads, work is about 10% complete. Plan is to work from West towards East.

O&M Building: Contractor- Morton Buildings

Electrical, plumbing, and sheetrock started. Well installation completed.

Restoration of Collection and T-Line: Contractor- Legend Excavating

Legend has started reclamation work, about 10% complete.

Activities Since Last Report:

- Complete and energize circuit 1 and 3.
- Start restoration work on Collection Routes.
- Start reclamation work at POI and Collector Sub
- Start Sheet Rock at O&M Building.
- Drill Well for O&M Building.

Activities Planned for Next Period:

- Complete Circuit 2 and Energize Circuit 2.
- Finish Commissioning Turbines.
- Start installation of Septic System.
- Start Post Construction Road Survey
- Start repair work on South Hill Rd if all parties agree to solution.

6. Supervisor Allen Chase continues to email Town Attorney Dana Lundberg regarding guidance on a Town Emergency Planning Requirement.
7. A complaint letter signed by several residents regarding a property on Route 60 was received. CEO Alan Gustafson is pursuing the complaint.
8. A plan is being discussed to add smaller trees to the Town Park in the fall.
9. Town resident John Conway stated trucks are slowing down in the construction zone and obeying the 35mph speed limit.

A motion to adjourn was made by Mark Jaquith, seconded by Harold North and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, July 14th, 2021 at the Town of Charlotte Highway Building, 7059 Rood Rd., Sinclairville, NY. Anyone interested is welcome to attend either in person or a teleconference call taking place during the Board meeting. Anyone who wishes to listen to the Town Board meeting can access the teleconference call by simply dialing: (978) 990-5164. Use access code: 389923 to join the meeting. Anyone calling in will be able to address the Town Supervisor and the Board once the meeting is opened to the Floor.

Respectfully submitted.
Susan Peacock
Town Clerk/Tax Collector/Registrar