

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, August 11th, 2021 at 7:00 p.m. in the Town of Charlotte Highway Building, Allen Chase, Supervisor presiding. Board members present were: Darren Carlstrom, Harold North, Mark Abbey and Mark Jaquith. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Branden Robbins, Tim Cobb, Highway Department Employee, John Conway and Susan L. Peacock; Town Clerk. No one was present on the teleconference call.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

All Board Members received the NYMIR 2020 Annual Report.

Each board member had been given a copy of the minutes of the July 14th, 2021 board meeting. A motion was made by Harold North seconded by Mark Abbey and with none opposed it carried to accept the minutes as presented.

A motion was made by Mark Abbey, seconded by Darren Carlstrom and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 104 to No. 119 in the amount of \$89,073.01 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 164 to No. 182 in the amount of \$6279.41 which have been duly audited.

A motion was made by Darren Carlstrom, seconded by Mark Jaquith and with none opposed it carried to accept the July 2021 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Harold North seconded by Mark Abbey and with none opposed it carried to approve the following budget transfers:

FROM: Highway Fund Checking	61,696.64
TO: General Fund Money Market	61,696.64

Transfer of ARPA funding received on 7/22/21

FROM: General Fund Checking	190,578.73
TO: Highway Fund Money Market	190,578.73

Transfer of Sales Tax money received in 2020 & 2021

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to accept the bid from JMI in the amount of \$8250.00 for 15 "T" walls to divide the County salt shed so the Town can use part of it for its salt for winter.

A motion was made by Harold North seconded by Mark Abbey and with none opposed it carried to approve the Public Employer Health Emergency Plan for the Town of Charlotte as presented.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Started mowing roadsides Tuesday August 10th.
2. Hauled gravel from Waterboro gravel to Gilbert, Boutwell & Cook Roads. Leveled, graded and rolled. Received help from the Towns of Gerry, Ellington, Sheridan & Pomfret.
3. Cutting shoulders on East, Lewis & Housington Roads.
4. Helping the Town of Arkwright blacktop Griswold Rd. and the County chip seal in Town of Hanover.
5. Hydroseeded Gilbert Rd. and other spots in the Town.
6. Fixed numerous shoulder washouts.
7. Helped Town of Pomfret put gravel shoulders on Lamberton Rd. with our grader and shoulder machine.
8. Received our new Hyundai Loader.
9. Looking into new gas pump system.
10. Traffic study needed for Pickets Corners (Barnum & Smith Roads), requesting a 4 way stop sign at this intersection.
11. Swing set at the Town Park needs some repairs.
12. The new Town Park sign has been delivered and will be changed out soon.

2. **JUSTICE REPORT:** July had 23 new charges and 54 closed charges bringing the total for 2021 to 249 new charges and 208 closed charges. Now that Court is open, cases are moving along. Credit card machine is upgraded and working. New Federal moratorium regarding evictions will be updated in October. 10 of 12 training classes have been completed. In person training begins in September. The following report was presented:

DISPENSING JUSTICE FOR ALL

		2021	
		NEW CHARGES	CLOSED CHARGES
JAN		27	11
FEB		35	15
MAR		58	23
APR		6	15
MAY		59	27
JUNE		41	63
JUL		23	54
AUG			
SEPT			
OCT			
NOV			
DEC			
TOTAL OPENED CHARGES			TOTAL CLOSED
		249	CHARGES
			208
TOTAL CHARGES TO DATE FOR 2021			457
PETTY CASH FUND IS		\$250.00	
TRAINING COMPLETED	Both Judge & Court Clerk have completed NEW MANDATORY training not included in the Mandatory Hours per year. This NEW MANDATORY training is Cyber Security		
Judge has completed <u>10</u> of the 12 Mandatory Judicial Classes			

3. **CLERK REPORT:** July scheduled hours were 37.5 with 45 hours actually worked leaving the total amount of 7.5 hours over the scheduled hours. 2022 budget forms were handed out to all officers, Town Board Members and both cemetery associations. The DCO has been in contact with the Clerk on several dog issues. Matthew Riggle, Deputy Clerk, has been catching up on paperwork as well as downloading historical documents into the Laserfiche program. The following report was presented:

08/02/2021

Town Clerk Monthly Report
July 01, 2021 - July 31, 2021

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Account#	Account Description	Fee Description	Qty	Local Share
	Building fees	Barns/Garages/Sheds	2	40.00
		Miscellaneous	1	75.00
		Sub-Total:		\$115.00
A1255	Marriage License	Marriage Fee	1	17.50
		Sub-Total:		\$17.50
A-1255	Certified Copies	Certified Copies	3	30.00
		Sub-Total:		\$30.00
A2544	Dog Licensing	Female, Spayed	10	60.00
		Female, Unspayed	7	84.00
		Male, Neutered	11	55.00
		Male, Unneutered	5	60.00
	Senior Citizen Discount	Senior Citizen Discount	6	-12.00
		Sub-Total:		\$247.00
			Total Local Shares Remitted:	\$409.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				59.00
Amount paid to: State Health Dept.				22.50
Total State, County & Local Revenues:		\$491.00	Total Non-Local Revenues:	\$81.50

The Sinclairville Volunteer Fire Department report via Jeffrey Crossely indicated the Fire Hall is now open for the Sinclairville 76'ers lunches. There will be no bingo and the turkey party as well as the gun raffle has been cancelled this year. A gun was raffled off at the Gerry Rodeo, which brought in some funds for the Sinclairville Fire Department. Yearly truck and ambulance inspections are ongoing. Lights are being replaced with LED's. The central drain is not performing as needed and quotes are being taken to fix the drain and the influx of water coming in from the house next door. Volunteers are needed! A fire calls breakdown for January to July 2021 was received via email from Chris Roll on August 4th as follows:

Monthly Report

From: Chris Roll (rollsranch@gmail.com)

To: clerksue@yahoo.com

Date: Wednesday, August 4, 2021, 7:05 PM EDT

01/01/21 07/31/21	Location	Arkwright	Charlotte	Cherry Creek	Elery	Ellicott	Ellington	Gerry	Sheridan	Sinclairville	Stockton
56	EMS ALS		20		2		1	10		21	2
34	EMS BLS Priority		8				1	15	1	9	
32	EMS BLS Standard		8		1			14		8	1
7	MVA PI ALS		3		1			2			1
4	MVA PI BLS Priority		1		1			1		1	
14	MISC RESPONSE		7	2	3			1			1
19	STRUCTURE FIRE	1	3		3	1		6		4	1
166			50	2	11	1	2	49	1	43	6

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Chris Roll - Sinclairville Volunteer Fire Company

EMT-B/IFF/Asst Chief

rollsranch@gmail.com

716-338-2815 cell

716-483-3406 ext 203 work

"The fate of the wounded lies in the hands of the ones who apply the first dressing."

4. **WIND UPDATE:** Randy Buntjer from Innogy gave the following update via email:

Progress to date:

Civil Work: Contractor- JBS (Zoladz is main sub-contractor to JBS)

Contractor performing restoration work, about 65% complete.

O&M Building: Contractor- Morton Buildings

Building is 95% complete.

Restoration of Collection and T-Line: Contractor- Legend Excavating

Contractor is 95% complete on Collection Line and 30% complete on T-Line restoration.

Activities Since Last Report:

- Finished restoration work at beaver pond off Farrington Hollow.

- Started repair work on South Hill Rd.
- Finished installation of Septic System at O&M Building.
- Project is COD.
- All turbines now under RWE Operations, Darin Evans is the Site Manager.

Activities Planned for Next Period:

- Finish all post construction road surveys.
- Finish South Hill Road repair.
- Finish Collection Line and T-Line Restoration work.
- Start gate installation.
- Get Occupancy Permit for O&M Building and move into building.

5. **ASSESSOR'S REPORT:** Via email from Kevin Okerlund:

Assessors Report

August 2021

The assessment roll has been filed with the County for school tax bills which will be mailed out the first part of September.

I've updated all STAR exemptions to reflect the State's decisions on who does not qualify for the enhanced Star exemption. The State is contacting those that they remove the exemption.

Thank you.

6. Discussion on where and how ARPA Funds that have been received can be spent.

7. Several complaints regarding a vehicle that has been observed using excessive speed as well as not stopping at stop signs around the area have been received by Town Supervisor Allen Chase. The Chautauqua County Sherriff has been notified of the make, model and license plate number of this vehicle.

8. Town Resident, John Conway, has been having issues with a wind turbine by his residence making loud noise and is in contact with Cassadaga Wind Project managers and complaint lines regarding the issues.

A motion to adjourn was made by Mark Jaquith, seconded by Mark Abbey and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, September 8th, 2021 at the Town of Charlotte Highway Building, 7059 Rood Rd., Sinclairville, NY. Anyone

interested is welcome to attend either in person or a teleconference call taking place during the Board meeting. Anyone who wishes to listen to the Town Board meeting can access the teleconference call by simply dialing: (978) 990-5164. Use access code: 389923 to join the meeting. Anyone calling in will be able to address the Town Supervisor and the Board once the meeting is opened to the Floor.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar